



## ***Delegated Decisions by Cabinet Member for Adult Social Care***

***Tuesday, 19 September 2023 at 9.00 am  
Room 3 - County Hall, New Road, Oxford OX1 1ND***

Please note that due to guidelines imposed on social distancing by the Government the meeting will be held virtually.

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Tuesday 26 September 2023 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**

A handwritten signature in blue ink that reads "Reeves".

Martin Reeves  
Chief Executive

September 2023

*Committee Officer:*                    **Committee Services**  
*E-Mail:* [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)

*Note:*    *Date of next meeting: 17 October 2023*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# Items for Decision

1. **Declarations of Interest**
2. **Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. **Petitions and Public Address**
4. **Equipment provision and installation** (Pages 1 - 4)

*Forward Plan Ref: 2023/211*

*Contact: Ian Bottomley, Lead Commissioner – Age Well,  
[ian.bottomley@oxfordshire.gov.uk](mailto:ian.bottomley@oxfordshire.gov.uk)*

Report by Corporate Director: Adult Social Care (**CMDASC4**).

Statutory provision of equipment funded by the Council, ICB and NHS provider organisations.

**The Cabinet Member is RECOMMENDED to approve the extension of the Integrated Community Equipment (ICE) and Telecare service for a further three years.**

5. **Extension of Carer Support Service Contract with Action For Carers Oxfordshire** (Pages 5 - 18)

*Forward Plan Ref: 2023/212*

*Contact: Ian Bottomley, Lead Commissioner – Age Well,  
[ian.bottomley@oxfordshire.gov.uk](mailto:ian.bottomley@oxfordshire.gov.uk)*

Report by Corporate Director: Adult Social Care (**CMDASC5**).

Statutory provision of support to unpaid carer - support contract.

**The Cabinet Member is RECOMMENDED to**

- a) **Agree that the Carer Support Service contract is extended for two years from 1 April 2024 to 31 March 2026. Scope for service improvements have been identified and Commissioners will work with the Provider to deliver these.**
- b) **Agree that there should be a further review of the scope, purpose and amounts that Oxfordshire County Council and BOB Integrated Care Board commits in Carers' Personal Budgets as a separate exercise. Further recommendations will be reviewed in the Adult Social Care Directorate Leadership Team and Council and Integrated Care Board Joint Commissioning Executive and agreed for implementation from April 2024 in line with each organisation's scheme of delegation.**

**6. Home Improvement Agency Contract for SODC/VWHDC (Pages 19 - 24)**

*Forward Plan Ref: 2023/209*

Contact: Ian Bottomley, Lead Commissioner – Age Well,  
[ian.bottomley@oxfordshire.gov.uk](mailto:ian.bottomley@oxfordshire.gov.uk)

Report by Corporate Director: Adult Social Care (**CMDASC6**).

Provision of statutory service to implement Disabled Facilities Grant in South Oxfordshire and Vale of White Horse DCs.

**The Cabinet Member is RECOMMENDED to**

- (a) **Approve the contract award following the procurement of a new provider for the provision of Home Improvement Agency (HIA) service in South Oxfordshire and Vale of White Horse District Councils. The service contract is between the Oxfordshire County Council (the council), South Oxfordshire District Council (SODC) and Vale of White Horse District Council (VWHDC) (as joint purchasers) and the provider.**
- (b) **Note that the purchasing obligations and rights in the contract for the new provider of the Home Improvement Agency in South Oxfordshire and Vale of White Horse will be novated over to SODC from the council on 01 October 2023 at which point the Grant Funding Agreement (partnership agreement) will cover the council's contributions to fund the service.**
- (c) **Approve the council entering the funding and partnership agreement with SODC and VWHDC for the provision of HIA in those district council areas following novation of the service contract.**

**7. Partnership agreement with CDC, Oxford City and WODC for provision of Home Improvement Agency (Pages 25 - 30)**

*Forward Plan Ref: 2023/208*

Contact: Ian Bottomley, Lead Commissioner – Age Well,  
[ian.bottomley@oxfordshire.gov.uk](mailto:ian.bottomley@oxfordshire.gov.uk)

Report by Corporate Director: Adult Social Care (**CMDASC7**).

Statutory service to implement Disabled Facilities Grant in specified districts in Oxfordshire.

**The Cabinet Member is RECOMMENDED to approve the individual funding partnership agreements with Oxfordshire County Council (the council) and Cherwell District Council (CDC), Oxford City Council (OCC) and West Oxfordshire District Council (WODC) for the provision of Home Improvement Agency (HIA).**

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.